

## Step 1

Download the **Instacare NDIS app** and select **'Register for Access'**.  
 Once your registration is processed by our team, you will receive a welcome email with your login details.

### iOS



Search for **Instacare NDIS** in the App Store on your IOS device.

### Android



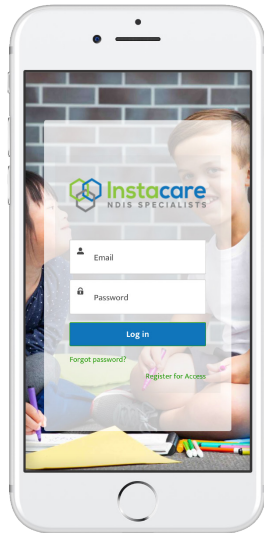
Search for **Instacare NDIS** On Google Play Store on your Android device.

## Step 2

Once you have registered you will receive an email confirmation within 24hours that we have linked your details. You can now access your account.

Log in with your registered email address and your unique password.

Forgotten your password? No problem, Click on the Forgotten Password link.



Once logged in, you will see the Main Menu. Simply press any menu item to proceed.

You can view your plans, providers and invoices here. If you are authorised for multiple plans they will all display on the dashboard.

Use the Contact Us menu to Upload Invoices and New plans.



## Step 3

### Total NDIS Plan

Total NDIS Budget	\$262,139.08
Plan Managed Budget	\$259,463.08
Funding Spent	\$23,045.00
Funding Remaining	\$236,418.08

### Transport

Managed	Self Managed
Budget	\$2,676.00
Spent	\$0.00
Available	\$2,676.00

### Home Modifications

Managed	Plan Managed
Budget	\$50,000.00
Spent	\$0.00
Available	\$50,000.00

View your Budgets / Balances,  
 Track your Spending  
 View your Providers  
 View your Invoices

**My Invoices** ▾  
2 items, sorted by Plan Invoice #

<b>INV-0089167</b>	Invoice Date: 15/10/2019
	Reference: 1234
	Payment to: Provider Test
	Plan: Test Participant - 30/04/2019
	Invoice Total: \$4,950.00
	Status: Paid

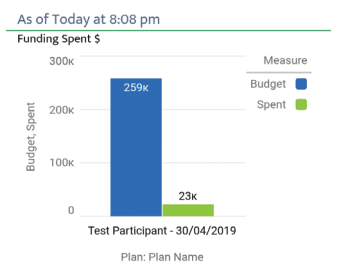
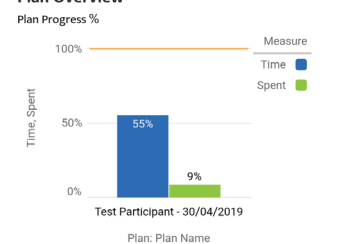
  

<b>INV-0089188</b>	Invoice Date: 16/10/2019
	Reference: 123465
	Payment to: Provider Test Bank Account
	Plan: Test Participant - 30/04/2019
	Invoice Total: \$18,095.00
	Status: Paid

**My Providers** ▾  
1 item, sorted by Provider

<b>Provider Test</b>	NDIS Suppo... 1. Assistance with daily life
	Service Prov... Carers (Core Supports)
	Spent: \$23,045.00
	Plan: Test Participant - 30/04/2019

### Plan Overview



### Total NDIS Plan

Total NDIS Budget	\$262,139.08
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